



Warialda High School

HSC Assessment Booklet 2020 - 21



SCHOOL INFORMATION

**Address: Warialda High School
Apollo Avenue
Warialda NSW 2402**

Phone: 6729 1000

Email: warialda-h.school@det.nsw.edu.au

Year Advisor – Miss Nicole Simmons

Contents

INTRODUCTION	5
HSC COURSE REQUIREMENTS	5
WHAT IS SCHOOL ASSESSMENT	6
THE ASSESSMENT PROCESS.....	6
ASSESSMENT TASK PROCEDURES.....	7
a) Notification of Tasks	7
b) Submission of tasks	7
c) Non Submission of Assessment Tasks	8
d) Late Submissions of Tasks	8
e) Planned absence on the day that a task is due or that an in-class task is scheduled	8
f) Absence due to illness or misadventure on the day that an in-class assessment task is scheduled ..	9
g) Malpractice	9
h) Variation to an Assessment Schedule instigated by the teacher	10
i) Appealing the assessment mark awarded	10
VOCATIONAL EDUCATION	10
COMPLAINTS AND GRIEVANCE PROCEDURES.....	10
APPEALS.....	11
RECOGNITION OF PRIOR LEARNING (RPL).....	11
MY PATTERN OF STUDY:.....	12
INDIVIDUAL SUBJECT ASSESSMENT SCHEDULES	17
Ancient History	18
Biology	19
Chemistry.....	20
English Advanced	21
English Standard	22
English Studies	23
Food Technology.....	24
Industrial Technology – Timber	25
Mathematics Advanced	26
Mathematics Extension 1 (NOT 2021).....	27
Mathematics Standard 1	28
Mathematics Standard 2	29
Modern History.....	30
Music 1.....	31

Personal Development, Health and Physical Education (PD/H/PE)	32
Sport, Lifestyle and Recreation (SLR) - Content Endorsed Course	33
Visual Arts	34
Visual Design.....	35
INDIVIDUAL VET SUBJECT ASSESSMENT SCHEDULES	36
HSC Hospitality – Kitchen Operations SIT20416 Tamworth RTO 90162	37
Assessment Events for:.....	37
Hospitality Kitchen Operations.....	37
SIT20416 Certificate II in Kitchen Operations.....	37
NESA COURSE: 2021 Business Services Tamworth RTO 90162	38
BSB20115 Certificate II in Business Student Competency Assessment Schedule	38
Assessment Events for	38
Business Services BSB20115 Certificate II in Business.....	38
Event Four	38
Event Five.....	38
Event Six	38
Work Placement	38
Trial Exam.....	38
Code	38
Unit of Competency.....	38
Primary Industries - AHC20116 Certificate II in Agriculture	39
Appendix 1 – Assessment Variation/Appeal Form	40
Appendix 2 - Assessment Notification	41
Appendix 3 - Change to Assessment Notification.....	42

INTRODUCTION

This booklet outlines:

- the requirements for satisfactory completion of HSC courses
- what is school assessment
- the assessment process
- assessment task procedures
- specific information for vocational courses

and provides:

- the 2020 – 21 HSC Assessment Schedule
- individual course assessment information and schedules
- a copy of the Assessment Variation Form
- Assessment Notification option

HSC COURSE REQUIREMENTS

To be eligible for the award of the HSC, students must satisfactorily complete the NSW Education Standards Authority (NESA) requirements for courses studied at least to the value of the minimum number of mandated units. For satisfactory completion of a course, a student must:

- follow the course developed or endorsed by NESA
- apply themselves with diligence and sustained effort to the tasks and experiences provided by the school
- achieve some or all of the course outcomes
- complete HSC assessment tasks which contribute more than 50% of the total HSC Assessment Mark for that course

A student at risk of unsatisfactorily completing a course will receive a warning by means of official N Determination warning letters. The school is obliged to provide at least two such warning letters in time for the student to redeem their situation. Warning letters will identify the cause of the risk and will provide advice as to how the student can rectify the issue.

WHAT IS SCHOOL ASSESSMENT

School Assessment is an essential part of any HSC Course. It allows students to demonstrate their achievements throughout the year and in alternative ways to a single, final exam.

The School Assessment mark contributes 50% towards a student's HSC mark for each course.

The purpose of the assessment process is to:

- assist student learning
- assess student achievement
- provide evidence of satisfactory completion of a course

The assessment process lessens the pressure on students during the senior years of schooling by providing several forms of performance measures over time. It does not rely upon interest, attitudes or conduct of a student; however, these factors invariably will affect a student's performance.

THE ASSESSMENT PROCESS

Students will find within this book an assessment schedule for each subject, setting out:

- syllabus component areas and their weightings as defined in each course syllabus
- the timing and weighting of each task
- the course outcomes to be assessed in each task
- the type of assessment task; eg practical work, essay, test, research or oral presentation

To achieve the best possible assessment mark, students should:

- carefully study the marking criteria and weightings issued for each task
- produce quality work in all tasks
- complete tasks by due dates
- plan time to give equal effort to all subjects
- ask for help when needed

At the end of each task, students receive a mark. Any concerns, discuss with the class teacher and head teacher concerned immediately.

ASSESSMENT TASK PROCEDURES

a) Notification of Tasks

Teachers provide at least two weeks written notice of each assessment task. The task outline will include:

- the course outcomes that are to be assessed
- date due and weighting of the task
- an explicit explanation of the task
- the criteria that will be used to mark the task
- the marking scheme that will be used

This notification should be on the Assessment Task Notification form (Appendix 2)

Following any absence, it is the student's responsibility to check with the teacher for information regarding any assessment task issued during the absence.

b) Submission of tasks

The time of submission of a task is 8:45am unless otherwise stated in the written notification.

It is the student's responsibility to ensure that any electronic copies of tasks are easily accessible. (Files that open with the programs on the current image of DER laptops will be the only ones deemed easily accessible; submission of tasks for websites such as Glogster, Animoto etc must be negotiated with the class teacher.)

Submission of tasks in two ways ONLY

1. By handing to the class teacher. If for any reason the teacher is unavailable, submit the task to the appropriate head teacher, the deputy principal or principal. **Do not leave a task on a teacher's desk.**
2. By email. However, this option must be in consultation with the classroom teacher and it is the responsibility of the students to ensure that the email is received by requesting a receipt for the email.

Administration staff are not responsible for accepting assessment tasks.

The advice to students: **retain a copy of your work.**

c) Non Submission of Assessment Tasks

For all Board Developed Courses (except VET courses and Life Skills courses) NESAs requires all students to follow an assessment program and have an assessment mark submitted.

The **minimum requirement** is that the student must make a genuine attempt (i.e more than just multiple choice) at assessment tasks that contribute **in excess of 50 percent** of available marks in the course.

A student who does not comply with the assessment requirements and receives a **non-completion determination** in a course will have neither an assessment mark nor an examination mark awarded for that course.

d) Late Submissions of Tasks

If a student submits a task late and without a VOA and Doctor's Certificate, 0% is given for that task.

Although no marks are recorded for this task, the task must still be submitted and will be marked.

Should a student wish to appeal such a penalty, an Assessment Variation/Appeal Form (available at the office) is to be completed. Successful appeals may require the student to complete the task or an alternative as soon as practicable.

Acceptable grounds for appeal include illness, bereavement and unavoidable appointments.

Unacceptable grounds may include work or other course commitments.

Failure of technology (eg. Unable to print, file unable to open by programs on school computers, email not received) is not an acceptable ground for appeal.

e) Planned absence on the day that a task is due or that an in-class task is scheduled

For a take-home task, every reasonable effort is essential to submit the task early or have it submitted on your behalf.

Application for a variation in the assessment schedule by means of an Assessment Variation/Appeal Form is **mandatory prior** to the absence.

f) Absence due to illness or misadventure on the day that an in-class assessment task is scheduled

If a student misses an assessment task due to illness or misadventure, they must contact their class teacher as soon as possible and complete an Assessment Variation/Appeal Form. This form is submitted, with relevant documentation, to the Head Teacher or Examination Coordinator for consideration as soon as practicable. Examples of illness or misadventure are:

- Serious illness (letter from parent/carer, doctor's certificate)
- An accident preventing attendance (police report, letter from parent/carer)
- Death in the family (letter from parent/carer)

The task is recorded as 0% until appeal upheld, and the task completed at the date and time on the appeal form.

In the case that unforeseen circumstances such as, but not limited to, fire, flood or death of a staff member, students may be required to re-sit or re-submit tasks. It is highly recommended that students retain copies of completed assessments in this unlikely event due to a school misadventure.

When a task is more than five days late and there has been no successful appeal, the teacher, in conjunction with the head teacher, will send home an official N Determination warning letter. The student will receive a mark of zero for the purpose of assessment, but will still be required to make a serious attempt at the task to the best of their ability. The task will then be marked with the result recorded, but the official assessment mark of zero will stand.

g) Malpractice

Malpractice includes:

- cheating (or an attempt to cheat)
- claiming another's work as your own (this includes unacknowledged material from internet sites)
- allowing other students to copy your work
- truancy or absence from classes for the purpose of completing tasks or studying for a task
- mis-use of electronic devices under exam conditions eg. phones, MP3 players
- deliberately disrupting an assessment task

Where malpractice deemed to affect part of a task, a mark of zero for that part of the task may be awarded. The other aspects of the task should be marked in accordance with the marking criteria for that task.

A non-serious attempt at an assessment task may result in a mark of zero for that task. Completing only the multiple-choice section of an exam is a non-serious attempt at the exam.

h) Variation to an Assessment Schedule instigated by the teacher

Should there be any variation to the published Assessment Schedule, students will receive two weeks written notice.

i) Appealing the assessment mark awarded

If a student considers that he / she is unfairly disadvantaged by an assessment decision, they must:

- discuss the matter with the course teacher and head teacher
- if dissatisfied with the decision at this level, lodge an appeal on the Assessment Variation/Appeal Form (Right Side). This form is submitted, with relevant documentation, to the Principal for consideration as soon as practicable. An appeal must contain all of the evidence in support of the claim.
- The committee that will consider the claim will be:
Principal or delegate, Faculty Head Teacher and Year Advisor.

VOCATIONAL EDUCATION

COMPLAINTS AND GRIEVANCE PROCEDURES

A complaint, grievance or allegation should be orally or in writing. If oral, it may need to be put in writing and, if requested, assistance will be provided (a form is available from the front office on request). There are no associated fees for this service.

It is preferable, but not essential, that it includes the complainant's name and signature. Note that a complaint that would normally proceed by the negotiation procedure cannot if the complaint is anonymous or if the complainant requests that their identity is withheld.

A complaint, grievance or allegation can be made to, a teacher, vocational coordinator, head teachers, deputy principal or principal.

These complaints, grievances or allegations are handled according to the DoE policy.

Timeframes

The complainant will receive a formal response within five days. If further action is considered necessary, then the normal departmental timeframes will apply (see – Responding to Complaints and Allegations April 2001).

APPEALS

A student may appeal any assessment procedure on the ground of process.

RECOGNITION OF PRIOR LEARNING (RPL)

Any student may apply for RPL. Students should discuss their intentions to apply for RPL with their teacher and VET Coordinator, who will facilitate the process.

Students who wish to apply for RPL should bring any appropriate documentation with them that backs up their case.

Teachers, at their discretion can give students mastery tests in the absence of appropriate paperwork.

MY PATTERN OF STUDY:

Line 1	Line 2	Line 3	Line 4	Line 5	Line 6
<input type="checkbox"/> English Advanced <input type="checkbox"/> English Standard <input type="checkbox"/> Maths Standard 1	<input type="checkbox"/> Biology <input type="checkbox"/> English Studies	<input type="checkbox"/> Hospitality <input type="checkbox"/> Business Services <input type="checkbox"/> Modern History <input type="checkbox"/> Chemistry	<input type="checkbox"/> Maths Advanced <input type="checkbox"/> Maths Standard 2 <input type="checkbox"/> Music <input type="checkbox"/> SLR(CEC)	<input type="checkbox"/> Food Technology <input type="checkbox"/> Geography <input type="checkbox"/> Primary Industries <input type="checkbox"/> Visual Arts	<input type="checkbox"/> Ancient History <input type="checkbox"/> IT Wood <input type="checkbox"/> PDHPE
My Teacher: _____	My Teacher: _____	My Teacher: _____	My Teacher: _____	My Teacher: _____	My Teacher: _____
Other Courses I study:		1.	2.		

Warialda High School HSC Assessment Booklet 2020-21

TERM	WEEK	WEEK STARTING	SUBJECT
4 2020	1	12 th Oct	
	2	19 st Oct	
	3	26 th Oct	
	4	2 nd Nov	
	5	9 th Nov	
	6	16 th Nov	Mathematics Standard 1, Mathematics Standard 2, Mathematics Advanced Chemistry (commencing this week to be continued in following weeks)
	7	23 rd Nov	PD/H/PE SLR Modern History English Standard Task 1- Comparative Essay English Advanced Task 1 – Comparative Essay
	8	30 th Nov	English Studies – task 1- Comparative Essay Music Composition & Musicology Task 1 IT Timber
	9	7 th Dec	
	10	14 th Dec	Biology Food Technology

Warialda High School HSC Assessment Booklet 2020-21

TERM	WEEK	WEEK STARTING	SUBJECT
1 2021	1	27 th Jan	
	2	1 st Feb	
	3	8 th Feb	Visual Arts
	4	15 th Feb	
	5	22 nd Feb	
	6	1 st Mar	Mathematics Standard 1, Mathematics Standard 2, Mathematics Advanced Music Task 2 – Performance Core & Aural IT Timber
	7	8 th Mar	Chemistry
	8	15 th Mar	Biology Modern History English Standard Task 2- Multimodal Presentation English Advanced Task 2- Multimodal Presentation
	9	22 nd Mar	SLR Ancient History English Studies - Research Task
	10	29 th Mar	PD/H/PE Food Technology Primary Industries

Warialda High School HSC Assessment Booklet 2020-21

TERM	WEEK	WEEK STARTING	SUBJECT
2 2021	1	19 th Apr	
	2	26 th April	Visual Arts
	3	3 rd May	Year 12 Students - HSC Courses - Work Placement (to be confirmed)
	4	10 th May	Year 12 Students - HSC Courses - Work Placement (to be confirmed – Catch-up Week)
	5	17 th May	PD/H/PE
	6	24 th May	Mathematics Standard 1, Mathematics Standard 2, Mathematics Advanced Music Task 3 – Electives 1 & 2 IT Timber Modern History
	7	31 st May	SLR
	8	7 th June	Biology Ancient History
	9	14 th June	MONDAY – Queens Birthday long Weekend Chemistry
	10	21 st June	English Studies Task 3 – Collection of Classwork Food Technology English Standard Task 3- Portfolio of Work English Advanced Task 3

Warialda High School HSC Assessment Booklet 2020-21

TERM	WEEK	WEEK STARTING	SUBJECT
3 2021	1	12 th July	
	2	19 th July	
	3	26 th July	Visual Arts
	4	2 nd Aug	Assessment Free Week
	5	9 th Aug	Trial HSC Music Task 4 Elective 3 & Aural, Primary Industries, English Studies Task 4, English Advanced, English Standard, Ancient History, Modern History, Chemistry
	6	16 th Aug	
	7	23 rd Aug	
	8	30 th Aug	
	9	6 th Sep	
	10	13 th Sep	

INDIVIDUAL SUBJECT ASSESSMENT SCHEDULES

Ancient History

Task number	Task 1	Task 2	Task 3	Task 4	
Unit assessed	Core Study: Cities of Vesuvius	Historical Period: Augustan Age	Personalities in Their Times: Agrippina	Core Study: Cities of Vesuvius Historical Period Personalities in their Times Ancient Societies	
Nature of Task	In-class source analysis	Written Essay	Historical Analysis (mandatory Task)	Trial Examination	
Timing	Term 4, Week 9	Term 1, Week 9	Term 2 Week 8	Term 3, Exam Week	
Outcomes	AH12-3, AH12-5, AH12-6, AH12-10	AH12-1, AH12-2, AH12-8, AH12-9	AH12-4, AH12-6, AH12-8, AH12-9	AH12-1, AH12-5, AH12-6, AH12-7, AH12-10	
Components					
Knowledge and understanding of course content	10	10	10	10	40
Historical skills in the analysis and evaluation of sources and interpretations	5		5	10	20
Historical inquiry and research		10	10		20
Communication of historical understanding in appropriate forms	5		5	10	20
Total %	20	20	30	30	100

Biology

Task Number	Task 1	Task 2	Task 3	Task 4	Weighting %
Unit/Nature of Task	Research Task Hereditiy	Depth Study Genetic Change	Practical Investigation Infectious Disease	Trial HSC Examination	
Timing	Term 4, Week 10	Term 1, Week 8	Term 2, Week 8	Term 3, Exam Week	
Outcomes Assessed	BIO11/12-3 BIO11/12-4 BIO11/12-6 BIO11/12-7 BIO12-12	BIO11/12-1 BIO11/12-4 BIO11/12-6 BIO11/12-7 BIO12-13	BIO11/12-1 BIO11/12-2 BIO11/12-3 BIO12-14	BIO11/12-1 TO BIO11/12-7 BIO12-12 TO BIO12-15	
Components					
Skills in Working Scientifically	15	10	25	10	60
Knowledge and understanding	5	10	5	20	40
Total %	20	20	30	30	100

Chemistry

Task Number		Task 1	Task 2	Task 3	Task 4	Weighting %
Unit/Nature of Task		Depth Study	Practical Investigation	Research	Trial HSC	
Timing		Term 4, Week 6 (commencing)	Term 1, Week 8	Term 2, Week 9	Exam Week T3	
Outcomes		CH11/12-1, 2, 3 CH11/12-5, 6, 7 CH12-12	CH11/12-1, 2, 3 CH11/12-4, 5, 6 CH11/12-7 CH12-13	CH11/12-1, 2, 3 CH11/12-4, 5, 6 CH11/12-7 CH12-14	CH11/12-1, 2, 3 CH11/12-4, 5, 6 CH11/12-7 CH12-12, 13, 14, 15	
Components						
Syllabus Components (See below)	Knowledge	10		10	20	40
	Skills	15	20	15	10	60
Totals%		25	20	25	30	100

Knowledge - Knowledge and understanding of:

- Equilibrium and acid reactions
- Acid/Base Reactions
- Organic Chemistry
- Applying Chemical Ideas

Skills - Skills in:

- Develop and evaluates questions and hypothesis for scientific investigations
- Design and evaluates investigations in order to obtain primary and secondary data
- Conducts investigations to collect valid and reliable primary and secondary data and information
- Selects and processes appropriate quantitative and qualitative data and information using a range of appropriate media
- Analyse and evaluates primary and secondary data and information
- Solves scientific problems using primary and secondary data, critical thinking skills and scientific processes
- Communicates scientific understanding using suitable language and terminology for a specific audience or purpose

English Advanced

Task number	Task 1	Task 2	Task 3	Task 4	
Unit/Nature of task	Texts and Human Experiences: Comparative essay	Critical Study: Multimodal	Craft of Writing: Portfolio of Work	Common Module Module A Module B Craft of Writing (5%) Written examination	Weighting %
Timing	Term 4, Week 7	Term 1, Week 8	Term 2, Week 10	Term 3, Exam Week	
Outcomes	EA12-3, EA12-6, EA12-8	EA12-2, EA12-7, EA12-8	EA12-1, EA12-4, EA12-9	EA12-1, EA12-3, EA12-5, EA12-6	
Components					
Knowledge and understanding of course content	10	15	10	15	50
Skills in responding to texts and communication of ideas appropriate to audience, purpose and context across all modes	15	10	10	15	50
Total %	25	25	20	30	100

English Standard

Task number	Task 1	Task 2	Task 3	Task 4	
Nature of task	Texts and Human Experiences Comparative Essay	Close Study of Literature Multimodal presentation	Craft of Writing Portfolio of Work	Trial HSC Examination Common Module Module A & Module B Craft of Writing (5%) Written Examination	Weighting %
Timing	Term 4, Week 7	Term 1, Week 8	Term 2, Week 10	Term 3, Exam Week	
Outcomes assessed	EN12-3, EN12-6, EN12-8	EN12-1, EN12-2, EN12-7,	EN12-4, EN12-5, EN12-9	EN12-1, EN12-3, EN12-4, EN12-6,	
Components					
Knowledge and understanding of course content	15	10	10	15	
Skills in responding to texts and communication of ideas appropriate to audience, purpose and context across all modes	10	15	10	15	50
Total %	25	25	20	30	100

English Studies

Task number	Task 1	Task 2	Task 3	Task 4	Weighting %
Nature of task	Mandatory module: Texts and Human Experiences	Research task and multi modal presentation Elective module	Collection of classwork All modules	Trial HSC Examination Mandatory module and Electives	
Timing	Term 4, Week 8	Term 1, Week 9	Term 2, Week 10	Term 3, Exam Week	
Outcomes assessed	ES12-1, ES12-2, ES12-4 ES12-7, ES12-8	ES12-3, ES12-5, ES12-7, ES12-8, ES12-9	ES12-1, ES12-4, ES12-5, ES12-7, ES12-10	ES12-2, ES12-3, ES12-4, ES12-5, ES12-9	
Components					
Knowledge and understanding of course content	15	10	15	10	50
Skills in: • comprehending texts • communicating ideas • using language accurately, appropriately and effectively	10	15	15	10	50
Total %	25	25	30	20	100

Food Technology

Task number	Task 1	Task 2	Task 3	Task 4	Weighting %
Unit Assessed	Australian Food Industry	Food Manufacturing	Food Product Development	Trial HSC Examination	
Nature of tasks	Report	Research and Preparation Task	Investigation	Formal Examination	
Timing	Term 4, Week 10	Term 1, Week 10	Term 2, Week 10	Term 3, Exam Week	
Outcomes Assessed	H1.2, H1.4, H3.1	H1.1, H4.2, H3.2, H5.1	H1.3, H4.1, H5.1	H1.1, H1.2, H1.3, H1.4, H2.1	
Components					
Knowledge and understanding of course content	5	10		25	40
Knowledge and skills in designing, researching, analysing and evaluating	20		10		30
Skills in experimenting with and preparing food by applying theoretical concepts		15	15		30
Total %	25	25	25	25	100

Industrial Technology – Timber

Task Number	Task 1	Task 2	Task 3	Task 4	
Unit/Nature of Task	Prep Project	Industry Study	Presentation and checkpoints based on Major Design Project	Trial HSC Examination	Weighting %
Timing	Term 4 , Week 8	Term 1, Week 6	Term 2, Week 6	Term 3, Exam Week	
Outcomes Assessed	H2.1, H3.1, H3.2, H3.3, H4.2, H4.3, H5.1, H5.2, H6.1, H6.2	H1.1, H1.2, H1.3 H5.1, H6.1, H7.1, H7.2	H1.2, H3.1, H3.2, H3.3, H5.1, H5.2, H6.1	H1.1, H1.2, H1.3, H2.1, H3.1, H3.2, H3.3, H4.3, H5.1, H5.2, H6.1, H6.2, H7.1, H7.2	
Components					
Knowledge and understanding of the organisation and management of, and manufacturing techniques used by, the focus area	10	5	15	10	40
Knowledge, skills and understanding in the designing, managing, problem-solving, communication and the safe use of manufacturing processes and techniques in the production of projects	10	20	10	20	60
Total %	20	25	25	30	100

Mathematics Advanced

Task Number	Task 1	Task 2	Task 3	Task 4	Weighting %
Unit/Nature of Task	Assignment	In Class Test	In Class Test with Learning Log	Trial HSC Examination	
Topic	M1	F2, T3, M1	C2, C3, C4 + Learning Log	All	
Timing	Term 4, Week 6	Term 1, Week 6	Term 2, Week 6	Term 3, Exam Week	
Outcomes Assessed	MA 12-2 MA12-4 MA12-9 MA12-10	MA12-1 MA12-2 MA12-4 MA12-5 MA12-9 MA12-10	MA12-3 MA12-6 MA12-7 MA12-9 MA12-10	All outcomes	
Components					
Understanding, Fluency & Communicating	8	14	13	15	50
Problem Solving, Reasoning and Justification	12	11	12	15	50
Total%	20	25	25	30	100

Mathematics Extension 1 (NOT 2021)

Task Number	Task 1	Task 2	Task 3	Task 4	Weighting %
Unit/Nature of Task	Assignment	In Class Test	In Class Test with Learning Log	Trial HSC Examination	
Topic	P1	S1	V1	All	
Timing	Term 4, Week 5	Term 1, Week 5	Term 2, Week 5	Term 3, Exam Week	
Outcomes Assessed	ME 12-2 ME12-6 ME12-6	ME12-1 ME12-6 ME12-7	ME12-5 ME12-6 ME12-7	All outcomes	
Components					
Understanding, Fluency & Communicating	13	12	10	15	50
Problem Solving, Reasoning and Justification	12	13	10	15	50
Total%	25	25	20	30	100

Mathematics Standard 1

Task Number	Task 1	Task 2	Task 3	Task 4	
Unit/Nature of Task	Assignment Rates	Test Investments Right-angled triangles	Assignment Simultaneous linear equations Statistical analysis	Trial HSC Examination All topics	Weighting %
Timing	Term 4, Week 6	Term 1, Week 6	Term 2, Week 6	Term 3, Exam Week	
Outcomes Assessed	MS1-12-3 MS1-12-9 MS1-12-10	MS1-12-3 MS1-12-4 MS1-12-5 MS1-12-10	MS1-12-1 MS1-12-2 MS1-12-6 MS1-12-7 MS1-12-9 MS1-12-10	All outcomes	
Components					
Concepts, Skills and Techniques	10	20	5	15	50
Reasoning and Communication	10	5	20	15	50
Total %	20	25	25	30	100

Mathematics Standard 2

Task Number	Task 1	Task 2	Task 3	Task 4	Weighting %
Unit/Nature of Task	Assignment Rates	Test Investments and loans Networks	Assignment Annuities Simultaneous linear equations	Trial HSC Examination All topics	
Timing	Term 4, Week 6	Term 1, Week 6	Term 2, Week 6	Term 3, Exam Week	
Outcomes Assessed	MS2-12-1 MS2-12-3 MS2-12-4	MS2-12-5 MS2-12-8 MS2-12-10	MS2-12-5 MS2-12-6 MS2-12-9 MS2-12-10	All outcomes	
Components					
Concepts, Skills and Techniques	10	20	5	15	50
Reasoning and Communication	10	5	20	15	50
Total %	20	25	25	30	100

Modern History

Task Number	Task 1	Task 2	Task 3	Task 4	
Unit/Nature of Task	Source Analysis Power and Authority in the Modern World 1919– 1946	Historical analysis (Written or Multimodal) National Studies	Research Essay Peace and Conflict	Trial HSC Examination	Weighting %
Timing	Term 4, Week 7	Term 1, Week 8	Term 2, Week 6	Term 3, Exam Week	
Outcomes Assessed	MH12-3 MH12-4 MH12-6 MH12-7 MH12-9	MH12-2 MH12-3 MH12-4 MH12-5 MH12-8 MH12-9	MH12-2 MH12-5 MH12-7 MH12-8	MH12-3 MH12-4 MH12-5 MH12-7 MH12-9	
Components					
Knowledge and understanding of course content	5	10	10	15	40
Historical skills in the analysis and evaluation of sources and interpretations	5	5		10	20
Historical inquiry and research	5	5	10		20
Communication of historical understanding in appropriate forms	5	5	5	5	20
Total %	20	25	25	30	100

Music 1

Task Number	Task 1	Task 2	Task 3	Task 4	Weighting %
Unit	Composition, Musicology	Performance and Aural	Presentation: Elective Option for Topics 1 & 2	Trial HSC Exam	
Nature of Task	Composition Musicology concept analysis of 2 performance pieces or viva voce	Presentation of solo or ensemble performance. Class task: Responses to aural excerpts.	Presentation of performance and/or composition portfolio and/or musicology outline and viva voce	Aural Skills Exam. Responses to aural excerpts. Elective Option for Topic 3 Presentation of performance and/or composition portfolio and/or musicology outline and viva voce	
Timing	Term 4, Week 8	Term 1, Week 6	Term 2, Week 6	Term 3, Exam Week	
Outcomes Assessed	H2, H3, H4, H5, H7, H8	H1, H4, H6,	H1–8*	H4, H6, H1–8*	
Components					
Performance		10			10
Composition	10				10
Musicology	10				10
Aural		10		15	25
Electives			30	15	45
Total %	20	20	30	30	100

*Teachers will select appropriate outcomes based on Elective options selected by each student.

Personal Development, Health and Physical Education (PD/H/PE)

Task Number	Task 1	Task2	Task 3	Task 4	
Unit/Nature of Task	In class written task – Health Priorities	Performance Analysis – Factors Affecting Performance	Sports Medicine – Practical Task & Written Response	Trial HSC Examination	Weighting%
Timing	Term 4, Week 7	Term 1, Week 10	Term 2, Week 5	Term 3, Exam Week	
Outcomes Assessed	H1,H2,H3,H14	H7, H8, H9, H10, H11, H16, H17	H8, H13, H16, H17	H1 –H15	
Components					
Knowledge & Understanding of: Factors that affect health The way the body moves	10	10	5	15	40
Skills in: Influencing personal & community health Taking action to improve participation & performance in physical activity.	5	10	10	5	30
Skills in critical thinking, research & analysis	10	5	5	10	30
Total%	25	25	20	30	100

Sport, Lifestyle and Recreation (SLR) - Content Endorsed Course

Task number	Task 1	Task 2	Task 3	Task 4	Weighting%
Unit Assessed	Outdoor Recreation	Games and Sports Applications I	First Aid and Sport Injuries	Trial HSC Examination	
Nature of tasks	Mapping/Grid reference practical assessment.	Preparation and planning of a coaching session	Students are to complete a two day first aid course	EXAM	
Timing	Term 4, Week 7	Term 1, Week 9	Term 2, Week 7	Term 3, Exam Week	
Outcomes Assessed	1.1 1.3 1.4 2.3 3.6 4.1 4.2 4.4	1.1, 1.3, 2.1, 3.1, 3.2, 4.1, 4.4	1.2, 1.3, 2.2, 3.2, 3.3, 4.1	1.1, 1.2, 1.3, 1.6, 2.2, 2.3, 2.4, 2.5, 3.1, 3.2, 3.3, 3.7, 4.1, 4.4, 4.5	
Component					
Total%	15%	30%	25%	30%	100%

Visual Arts

Task number	Task 1	Task 2	Task 3	Task 4	
Unit	Development of the Body of Work	Essay CASE STUDIES	Body of Work	Trial HSC Examination	
Nature of tasks	Submission of works in progress, VAPD with annotated research and critical evaluation of material and conceptual intention through the structural frame	Extended written research response. Account for the critical and historical interpretation(s) of a selected artist's practice at a certain time and over time.	Submission of artworks VAPD including a written account of artmaking practice through the artwork/ audience relationship VAPD including curation of works for HSC submission with written Artist Statement	Art Criticism and Art History Written Examination	Weighting %
Timing	Term 1, Week 2	Term 2, Week 2	Term 3, Week 3	Term 3, Exam Week	
Outcomes assessed	H1, H2, H3, H4, H9	H8, H9, H10	H1, H2, H3, H4, H6, H8	H2, H4, H5, H6 H7, H8, H9, H10	
Components					
Artmaking	15		35		
Art Criticism and Art History	15	15		20	50
Total %	30	15	35	20	100

Visual Design

Task number	Task 1	Task 2	Task 3	Task 4	
Unit					
Task & Components					
Artmaking	15%	20%	15%	20%	70%
	Portfolio of Design Works	Portfolio of Design Works	Portfolio of Design Works	Portfolio of Design Works	
Art Criticism and Art History	5%	10%		15%	30%
	Written Task	Written Task		Class Test	
Timing	Term 1, Week 2	Term 2, Week 2	Term 3, Week 3	Term 3, Exam Week	
Outcomes assessed	CH1 CH2 CH3 CH4				
Total %	30	15	35	20	

INDIVIDUAL VET SUBJECT ASSESSMENT SCHEDULES

As all VET subjects have dual qualifications, there are two modes of assessment for each subject.

Many students will choose to sit a HSC exam for their VET subject(s). To ensure that each student has a reliable estimate, all students will sit a mid-year in class examination and a Trial Examination to calculate this estimate as per the subject assessment schedule. Students may choose to opt out of sitting the HSC exam. However, this will only occur after they have completed their trial HSC.

Assessment of competencies undertaken in Assessment Events occur throughout the course (as per the relevant Training and Assessment Strategy for each framework).

HSC Hospitality – Kitchen Operations SIT20416

Assessment Events for: Hospitality Kitchen Operations SIT20416 Certificate II in Kitchen Operations		Topic quiz	Event 3	Event 4	Event 5	Event 6	Event 7	Work Placement	Trial Exam
		Online	Pop up sandwich	Light Bites	Winner Winner	Let's get inducted	E- folio Checks 2,3 &4		
		Quizzes combined with events will determine outcome of unit	Term 4 Week 5	Term 1 Week 7	Term 2 Week 9	Term 3 Week 7	Term: 4 2020 Term: 1 2021 Term: 3 2021	Term 2 Week 3	Term 3 Week 5
Code	Unit of Competency								
SITHCCC011	Use cookery skills effectively						Portfolio checks and feedback on students skill and knowledge development	✓	
SITHCCC003	Prepare and present sandwiches	T4/W3	✓						
SITHCCC002	Prepare and present simple dishes	T4/W7		✓					
SITHKOP001	Clean kitchen premises and equipment	T1/W6		✓					
SITHCCC006	Prepare appetisers and salads	T1/W4		✓					
SITHCCC005	Prepare dishes using methods of cookery	T2/W8			✓				
SITXFSA002	Participate in safe food handling practices	N/A			✓				
SITXINV002	Maintain the quality of perishable items	T2/W3	✓						
SITHCCC001	Use food preparation equipment	T2/W3			✓				
SITHIND002	Source and use information on the Hospitality Industry	T3/W4				✓			

Students' may achieve a full SIT20416 Certificate II in Kitchen Operations if they achieve competence in all units, or a statement of attainment towards the SIT20416 Certificate II in Kitchen Operations if they achieve competence in some of the units. Assessments are competency based. Students' must consistently demonstrate the application of the specific knowledge and skills of each unit of competency. Competency assessment is graded as "not yet competent" or "competent". A course mark is not allocated.

NESA COURSE: 2021 Business Services
BSB20115 Certificate II in Business

Tamworth RTO 90162
Student Competency Assessment Schedule

Assessment Events for Business Services BSB20115 Certificate II in Business		Event Four	Event Five	Event Six	Work Placement	Trial Exam
		Sustainability and Innovation	Workplace information and technology	Customer Service		
		Week: 10 Term: 4	Week: 10 Term: 1	Week: 10 Term: 2	Week 3 Term 2	Week: 5 Term: 3
Code	Unit of Competency					
BSBINN201	Contribute to workplace innovation	✓				
BSBSUS201	Participate in environmentally sustainable work practices	✓				
BSBINM201	Process and maintain workplace information		✓			
BSBWOR204	Use business technology		✓			
BSBINM202	Handle mail		✓			
BSBWOR203	Work effectively with others			✓		
BSBWOR202	Organise and complete daily work activities			✓		
BSBCUS201	Deliver a service to customers			✓		

Depending on the achievement of units of competency, the possible HSC qualification outcome is a **Certificate II in Business** or a **Statement of Attainment towards a Certificate II in Business**. The assessment components in this course are competency based. This means that students need to demonstrate that they have gained and can apply the specific knowledge and skills of each unit of competency. Competency assessment is graded as “not yet competent” or “competent”. In some cases other descriptive words may be used leading up to “competent”. This means a course mark is not allocated.

**Primary Industries - AHC20116 Certificate II in Agriculture
Tamworth RTO 90162 - Student Competency Assessment Schedule**

Task number	Task 1	Task 2
Nature of tasks	Half Yearly Examination	Trial HSC Examination
Timing	Term 1, Exam Week	Term 3, Exam Week
Unit of competency Assessed		
AHCWHS201 – Participate in WHS processes	X	X
AHCWRK209 – Participate in environmentally sustainable work	X	X
AHCWRK204 – Work effectively in the industry	X	X
AHCWRK201 – Observe and report on weather	X	X
AHCCHM201 – Apply chemicals under supervision	X	X
AHCLSK202 – Care for health and welfare of livestock	X	X
Total Weighting%	50	50

Depending on the achievement of units of competency, the possible qualification outcome is a Certificate II in Agriculture (AHC20116) or a Statement of Attainment towards a Certificate II in Agriculture (AHC20116).

The exam events will be confirmed by your teacher as they may be used for the assessment of competencies and /or NESA reporting requirements.

X = Selected units to be confirmed by your teacher.

Appendix 1 – Assessment Variation/Appeal Form

A copy of this is available from the front office and should be filled out well before the intended Variation of Routine

Assessment Variation/Appeal Form – Warialda High School

STUDENT'S NAME: _____ DATE SUBMITTED: _____

SUBJECT: _____ TEACHER: _____

ASSESSMENT TASK NUMBER: _____ DUE DATE: _____



Reason For Variation (Please Tick)

<p>PART A Non – completion/submission of Assessment Task on specified date (before the task)</p> <p>Illness</p> <hr/> <p>Misadventure</p> <hr/> <p>Other Approved Commitment</p> <hr/> <p>DETAILED EXPLANATION AND DOCUMENTATION</p> <p>Medical Certificate Other documentation: _____ Explanation _____ _____ _____</p>	OR	<p>PART B Appeal (after the task)</p> <p>Appeal</p> <p>I wish to appeal on the following grounds</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>If appeal is for appealing assessment procedure- staple any documentary evidence to this form, including Assessment Task Cover Sheet, your submitted task, marking guidelines</p> <p>If appeal is for illness and misadventure complete documentation section on the left.</p>
---	----	---

SIGNATURE of STUDENT: _____ DATE: _____

SIGNATURE of PARENT/GUARDIAN: _____ DATE: _____

Hand this form in to the front office for a decision to be made about the assessment variation or appeal

☐-----

DECISION

<p>For change of assessment date</p> <hr/> <p>DECISION BY HEAD TEACHER OR EXAM COORDINATOR:</p> <p>Has this been discussed with the class teacher? YES / NO</p> <p>Variation: Approved _____ Denied _____</p> <p>Alternate Date and Time of Task: _____</p> <p>SIGNATURE OF HEAD TEACHER OR EXAM COORDINATOR: _____ Date: _____</p>	<p>Appeal Process</p> <hr/> <p>Appeal Committee Findings</p> <p>_____</p> <p>_____</p> <hr/> <p>SIGNATURE OF PRINCIPAL/DP: _____ Date: _____</p>
--	---

Student notified of decision : Signed: _____ Date: _____

Appendix 2 - Assessment Notification

Each assessment should be notified by a form similar to this:



Assessment Notification

Subject: _____

Year:

Assessment Task __ of __.

Weighting:	____%
Due Date (or Task Date):	__/__/__
This assessment will be in the form of:	e.g. Test, report, digital portfolio
Description of Task	

Outcomes to be assessed:

Marking Criteria: (either attached or state here)

Attached

.

Or

Marks will be awarded for the following skills:

I acknowledge that I am aware of the above assessment task and the rules regarding assessment tasks, including the necessity of a doctor's certificate or other documentation if a task is not attended or handed in on time.

I also acknowledge that I am in receipt of the assessment outcomes and marking criteria for this task.

Appendix 3 - Change to Assessment Notification



Change to Assessment Notification

Subject: _____

Year:

Assessment Task __ of __.

Weighting:	____%
Original Due Date (or Task Date):	__/__/__
New Due Date (or Task Date):	__/__/__
This assessment will be in the form of:	e.g. Test, report, digital portfolio
Description of Task	

Outcomes to be assessed:

Marking Criteria: (either attached or state here)

Attached

Or

Marks will be awarded for the following skills:

I acknowledge that I am aware of the above assessment task and the rules regarding assessment tasks, including the necessity of a doctor's certificate or other documentation if a task is not attended or handed in on time.

I also acknowledge that I am in receipt of the assessment outcomes and marking criteria for this task.

Appendix 4 – Sign Off for Assessment Notification

Subject: _____

Year:

Assessment Task __ of __.

Weighting:	____%
Original Due Date (or Task Date):	___/___/___
New Due Date (or Task Date):	___/___/___
This assessment will be in the form of:	e.g. Test, report, digital portfolio
Description of Task	

PLEASE READ BEFORE SIGNING

By signing below, I acknowledge that I am aware of the above assessment task and the rules regarding assessment tasks, including the necessity of a doctor's certificate or other documentation if a task is not attended or handed in on time. I also acknowledge that I am in receipt of the assessment outcomes and marking criteria for this task.

Name:	Signature:	Date Notification Received